



CICS

Supporting Individuals. Strengthening Communities.

CICS Governing Board Minutes July 30, 2026 Franklin County Community Resource Center

Board Members Present: John Cochrane, John Derryberry, Richard Lukensmeyer, Deb Schildroth, Julie Smith, Jenni Stevenson. **Members Absent:** Bill Dodds, Gary Rayhons. **Staff Present:** Russell Wood, Meghan Freie, Lisa Hill.

Motion to approve the July 30, 2026 agenda. Motion by Lukensmeyer, second by Stevenson. All ayes, motion carried.

Motion to approve the June 25, 2026 minutes. Motion by Cochrane, second by Smith. All ayes, motion carried.

Russell Wood, CEO stated House File 2490 passed last year and it requires government bodies to designate a posting area for agendas and CICS needs to do this. **Motion to post the Governing Board agendas on the bulletin board at the Community Resource Center in Hampton and to designate the Hampton Chronicle as the official newspaper to publish board meeting minutes and claims by Lukensmeyer, second by Stevenson. All ayes, motion carried.**

Wood presented staff MOUs for Caitlyn Dellinger, Ashley Hazen, and Mary McKinnell. These are all Project Manager positions. **Motion to approve MOUs for Caitlyn Dellinger, Ashley Hazen, and Mary McKinnell with each salary set at \$77,625 per year by Derryberry, second by Smith. All ayes, motion carried. Lukensmeyer abstained.**

Wood presented contracts that were approved to sign by the chair. These were amendments to IPS contracts for contract continuations for First Resources and Imagine the Possibilities with the amounts for each provider at \$50,000. These funds are drawn down through billing by the providers.

Wood presented the conflict-of-interest forms for each Board member to sign and requested those are returned to Meghan Freie. These forms are to be signed once a year and also if there are any changes throughout the year.

Wood stated the CICS quarterly reports are included in the agenda packet and that CICS submits both monthly and quarterly reports to the Department. The reports will be included within the agenda packets each month and quarter. Any questions regarding the reports can be directed to Wood or Freie.

Wood presented the DAP claims for June 23 and July 14, 2026. **Motion to approve the DAP claims for June 23 and July 14, 2026 by Stevenson, second by Derryberry. All ayes, motion carried on roll call vote.**

Wood presented the DAP June expenditure reports. In August the end of year numbers will be available and those will be included in the August agenda. Discussion was held regarding if funds are available for providers to expand or develop services as there were in the past. Wood explained CICS cannot use state funds for this activity.

After discussion, the next meeting will be a special meeting on Monday, August 3 at 1:00 pm with the regular Board meeting being held on August 27, 2026. Both meetings will be held at the Franklin County Community Resource Center, CICS Conference Room in Hampton and will also be available via zoom.

Motion by Cochrane, second by Smith to adjourn. All ayes, motion carried.

Lisa Hill, Recording Secretary

Deb Schildroth, Board Chair

