



# CICS

Supporting Individuals. Strengthening Communities.

## Regional Governing Board Meeting Minutes

November 22, 2024

Story County CICS Office

**Board Members Present:** Phil Clifton, Lisa Heddens, Jerry Klobberdanz, Richard Lukensmeyer, Christa Mattly, Dennis Quinn, Ellen Rasmussen. Christine Timmerman joined the Board following the Justice Advisory Committee meeting.

**Members Absent:** Kendra Alexander, Andrea Dickerson, Gary Rayhons, Julie Smith, Brandon Talsma. **Leadership Team Present:** Meghan Freie, Jen Sheehan, Betsy Stursma, Karla Webb, Russell Wood.

**Motion to approve the November 22, 2024 agenda. Motion by Clifton, second by Lukensmeyer. All ayes, motion carried.**

**Motion to approve the October 24, 2024 minutes. Motion by Heddens, second by Rasmussen. All ayes, motion carried.**

**Jen Sheehan requested that Christine Timmerman of Webster County be appointed to the Regional Justice Advisory Committee. Motion to approve the appointment of Christine Timmerman to the Regional Justice Advisory Committee by Heddens, second by Clifton. All ayes, motion carried.**

**The Board recessed for meeting of the Justice Advisory Committee. Board reconvened following the Justice Advisory Committee meeting.**

**Russell Wood, CEO presented the FY25 Annual Service and Budget Plan (ASBP) Amendment.** There were a number of projects that have carried over from FY24 that were not included on the original ASBP and those items need to be added to the FY25 ASBP. Karla Webb gave additional updates that were made to the plan in addition to those projects. Wood stated at this time CICS will be ending the fiscal year at \$78,000 and at this point in time there is not funding in the budget for additional projects. Stursma gave an overview of the budget for FY25. Wood reiterated that CICS is not reducing services, cutting programs, and not doing waiting lists. CICS is continuing to fund everything that is contracted with for this fiscal year. There were no changes recommended by the CICS Advisory Committees. **Motion to approve the FY25 ASBP amendment with the addition of Christa Mattly to the CICS Governing Board by Mattly, second by Heddens. All ayes, motion carried on roll call vote.**

**Wood presented the FY24 Annual Report giving an overview of what will be submitted to the state.** The deadline to submit the report is December 1, 2024. **Motion to approve the FY24 Annual Report by Rasmussen, second by Heddens. All ayes on roll call vote.**

Wood updated the Board regarding the ASO and DAP proposals. The state encouraged the entities to put proposals in for the whole state for the DAP proposals. It was decided that CICS will be putting in a proposal for all seven districts.

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**Betsy Stursma presented the claims for October 29 and November 12, 2024.** Stursma stated there is nothing out of the ordinary for these claim periods. **Motion to approve the October 29 and November 12, 2024 claims by Heddens, second by Clifton. All ayes, motion carried on roll call vote. Stursma also presented the October expenditure report.**

**Stursma presented the FY24 CICS ending fund balance certification.** CICS ended at 12.5%, so over the 5% that is require. This will reduce the 3<sup>rd</sup> and 4<sup>th</sup> quarter payments from the state for FY25. **Motion to approve the FY24 CICS ending fund balance certification by Rasmussen, second by Lukensmeyer. All ayes, motion carried on roll call vote.**

**Karla Webb presented the FY25 contract amendment signed by CEO for New Beginnings Counseling Amendment.**

Board Chair asked for public comment. Roxanne Peterson, CEO of NAMI Central Iowa spoke regarding contract clarifications and flexibility regarding contracts in the future.

**Next Meeting will be December 19, 2024 if necessary, otherwise it will be January 23, 2025 at the CICS Story County office located at 1103 Buckeye Ave., Suite 104, Ames, IA 50010.**

**Motion to adjourn by Heddens, second by Quinn. All ayes, motion carried.**

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Lisa Hill, Recording Secretary

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Jerry Kloberdanz, Board Chair

