

Central Iowa Community Services Regional Board Meeting Minutes
August 30, 2018
Story County Administration Bldg., Nevada, IA

Board Members Present: Hamilton-Doug Bailey, Story-Marty Chitty, Warren-Dean Yordi, Poweshiek-Diana Dawley, Boone-Chad Behn, Franklin-Mike Nolte, Jasper-Joe Brock, Hardin-BJ Hoffman, Marshall-Bill Patten, Advisory Board Representative Wendie Cooper.

Counties/Members Absent: Madison, Greene, Advisory Rep. Terry Johnson.

Others Present: Fiscal Agent Heidi Burhans, Karen Walters-Crammond, Deb Schildroth, Cerro Gordo County Supervisor Chris Watts.

Administrative Team Present: Jody Eaton, Jill Eaton, Linn Adams, Betsy Stursma, Karla Webb, Patti Treibel-Leeds, Russell Wood, John Grush.

Agenda and Minutes. Board Chair Bailey called the meeting to order and shared that CICS received an award from NAMI Central Iowa as Outstanding Partner. Chitty moved, Yordi seconded to approve the agenda as presented and the minutes of the July 26, 2018 meeting. All voted aye.

Administration

Marshall County Update. Patten shared that all county offices are offsite and that Community Services is temporarily located in the basement of the Great Western Bank. Jill Eaton reviewed the partnership with Center Associates in tornado relief. Center Associates provided 75 hours in July of direct service to tornado victims.

Conflict of Interest. Board members were encouraged to use their discretion regarding any conflicts. There are no contracts on today's agenda.

Cerro Gordo Interest. Jody Eaton reported that the Cerro Gordo County Board of Supervisors held a meeting with CICS and voted on Tuesday to request joining CICS. She expects to receive their letter in next few days. This action was intended to allow information to be collected by CICS. Cerro Gordo Supervisor Watts was allowed to speak regarding the request. Cerro Gordo County must give notice to CSS Region by November 1, 2018 if they choose to leave that region effective July 1, 2019. Much discussion by Board followed. It was noted that several other counties would be effected. Watts stated that Winnebago, Worth, Hancock, and Kossuth have been accepted into the Northwest Iowa Care Connections Region. Emmet will be forced to join them also as they have no other contiguous regions. The remaining effected CSS counties are Webster, Wright, Humboldt, and Pocahontas. The Administrative Team was directed to collect needed information and return with a future recommendation to the Governing Board regarding Cerro Gordo.

Advisory Board Member and Role. Wendie Cooper was introduced. She was elected by the CICS Advisory Board as a family representative to the CICS Board. Jody Eaton reviewed the Iowa Code, Administrative Rules, and CICS policies and bylaws regarding the actions allowed by the Advisory Board members. They may participate in all activities of the Board and can make motions but cannot vote.

Making A Difference—Value Based Contracting Report. Walters-Crammond presented and discussed the report completed following Phase 1 of her contract with CICS. The report was sent out previously to Board members. All indicators from the national and state level are that value based contracts for behavioral health services will be expected. Options for continued work in Phase 2 were reviewed.

Fiscal Agent

FY 2017 Audit. Burhans presented the audit to the Board. The ending FY 17 balance was \$20,564,179. She noted that since CICS does not employ staff directly there is no accrued leave or benefits. She noted that there were no issues of internal control and no corrective actions recommended. The report will be sent out with the meeting minutes. Chitty moved, Hoffman seconded to accept the FY 17 Audit. On a roll call vote all voted aye.

Finance

Claims. Hoffman moved, Nolte seconded to approve the reports of CICS claims paid on July 31, 2018, totaling \$219,045.07; August 14, 2018, totaling \$261,859.87; and August 28, 2018, totaling \$349,353.80. On a roll call vote all voted aye.

Financial Reports. Jill Eaton presented the reports for both June, 2018 and July, 2018. For FY 2018 ending June 30, 2018, total expenditures (cash basis) were \$10,355,037.30.

Operations

Contracts and Contract Amendment. None.

Consultation Agreement Phase 2. Webb presented the proposed contract with Walters-Crammond for Phase 2. The contract is for the period September 1, 2018 to December 31, 2018 for a maximum cost of \$35,000. Dawley moved, Hoffman seconded to approve the Phase 2 contract. On a roll call vote all voted aye.

Coordination

Warren County Drop-In Center RFP and Budget. Stursma noted that two previously received RFPs were declined and reviewed the proposed changes to the RFP and budget sheet to reissue the RFP. Changes included adding the budget sheet, changing days of operation, and the staffing plan for activities. Patten moved, Brock seconded to issue the RFP. All voted aye.

Other Business.

- **New Specialist.** Adams reported that Meghan Freie was hired as the new Service Coordination Specialist for the northern part of region. She has previously worked as CICS program director.
- **MH Expo.** Webb reported that the Story County event will be held September 25th at ISU with Joan Becker as the speaker.

Public Comment. None.

Next Meeting and Adjournment. The next meeting will be September 27, 2018 at 1:00 at the Story County Administrative Building in Nevada. Chitty moved, Hoffman seconded to adjourn. All voted aye.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Doug Bailey, Board Chair