

**Central Iowa Community Services Regional Board Meeting Minutes**  
**May 24, 2018**  
**Story County Administration Bldg., Nevada, IA**

**Board Members Present:** Hamilton-Doug Bailey, Story-Marty Chitty, Warren-Dean Yordi, Poweshiek-Diana Dawley, Marshall-Bill Patten (joined), Madison-Phil Clifton, Boone-Chad Behn, and Advisory Board Representatives Al Fagerlund and Terry Johnson.

**Counties/Members Absent:** Jasper, Franklin and Hardin Counties.

**Others Present:** Dawn Rudolph-Greene County Supervisor, Karen Walters-Crammond.

**Administrative Team Present:** Jody Eaton, Jill Eaton, Linn Adams, Betsy Stursma, Karla Webb, Patti Treibel-Leeds and John Grush. Absent: Russell Wood.

**Agenda and Minutes.** Chair Bailey called the meeting to order. Bailey presented the agenda and asked to amend the agenda by removing "Genesis Development provider agreement" (FY 18), and the FY 19 contract for Behavioral Health Options and adding the following under "FY 19 Provider Agreements": ARC Marshall County, Region Six-Peoplerides, Progress Industries, Brian Vold, ARNP, and Christian Opportunity Center. Clifton moved, Yordi seconded to approve the agenda as amended. All voted aye. Chitty moved, Dawley seconded to approve the minutes of the April 26, 2018 meeting. All voted aye.

#### **Administration**

**Conflict of Interest.** Jody Eaton explained the process to be used to review contracts. Board members were encouraged to use their discretion regarding any conflicts related to contracts or other issues on today's agenda.

**HF 2456 Overview.** Jody Eaton reviewed this legislation that passed the Iowa Legislature unanimously and was signed by the Governor. The recommendations came as recommendations from the Complex Needs Workgroup. Provisions include: the development of new Access Centers, IRSH homes, and the expansion of ACT programs; additional services as CORE services; the requirement for immediate release of individuals from commitment who are not found to have a SUD; removal of subacute bed cap; changes to commitment process; along with other issues.

**Administrative Rules-Intensive Crisis Services.** Jody Eaton reported that the MHDS Commission, of which she is a member, is currently developing the administrative rules to implement sections of HF 2456. The rules must be publically noticed by August 15. Eaton also added that a bill was approved that includes language to allow counties in the CSS region only to withdraw and form their own region. There are requirements to do this in the legislation.

**Mobile Response Update.** Jody Eaton reported that that the program is becoming live in three different tiers of CICS. It has been live in the south tier since March 26 and has 51 calls with several successful outcomes. It will go live in Marshall, Story, and Boone Counties on May 29<sup>th</sup> and in Hardin, Hamilton, and Franklin on June 18.

#### **Finance**

**Claims.** Dawley moved, Yordi seconded to approve the claims reports for the claims paid on May 8 for \$147,327.68. On a roll call vote all voted aye.

**Finance-April Financial Report.** Jill Eaton reviewed the expenditures for April and year to date. April expenses were \$868,138.33 and year-to-date expenses as of April 30 were \$8,133,612.45 (51.7% of budget).

**Fund Balance Transfers.** Invoices were sent out by the Fiscal Agent to all Auditors and Administrative Team members for those counties that need to pay into the regional account by June 30.

### **Planning and Projects**

**Marshall County Transitional Living Center.** The proposal submitted was reviewed with slight changes. Chitty moved, Behn seconded to approve the recommendation of the Administrative Team to contract with Center Associates for the TLC in Marshall and to approve the FY 18 Contract amendment to add payment of \$40,000 start-up costs for the TLC to Center Associates. On a roll call vote all voted aye.

**Story Supported Employment Transition.** Due to financial issues, Progress Industries will cease providing Supported Employment services in Story County as of June 30. Optima and Genesis have been approached to expand their SE services to individuals in Story. Clifton moved, Yordi seconded to approve the recommendation of the Administrative Team to amend the Optima FY 18 contract to add the SE rates and to pay \$5,000 for identified expansion costs. On a roll call vote all voted aye. If Genesis identifies a need for funding for expansion it will be reviewed by Administrative Team and may be brought back to the Governing Board for approval.

**System Consultation Proposal.** Jody Eaton and Grush presented a proposed Independent Contractor Agreement that was recommended by the Administrative Team on a 4-3 vote. The Agreement was with Karen Walters-Crammond for the period June 1 to August 31, 2018 at a rate of \$60.00 per hour with a maximum of \$25,000 for the 3 month period. The consultant would work with the region in the areas of MHDS planning and implementation with the specific scope of work listed in the agreement. This would be considered Phase 1 and any additional work would be brought back to the Board for review and approval. Following discussion, Behn moved, Chitty seconded to approve the Agreement. On a roll call all voted aye. Board members asked that they be regularly updated through an Executive Summary.

**Warren County Drop In RFP.** Stursma reported that following review of the proposals submitted there is a need to issue a new RFP with more specificity and direction to those that wish to submit proposals. She will work with Planning on developing the new RFP.

### **Operations**

**FY 19 Provider Contracts.** Webb reviewed any of the proposed contracts that fall outside of the scope of the previously established increases or terms, including:

- Central Iowa Recovery. This contract includes the management of the Rose Center in Boone. The budget for Rose has decreased, however the administrative and technical support by CIR will increase 2%. Billing will be monthly based on actual costs.
- NAMI Central Iowa. CICS is being asked to assume the full cost of this drop in as is done in other counties. Thus the amount for drop in is \$54,500 (41% increase). There is also new funds for a new ISU chapter. Other portions of the contract remained about the same.
- Mid-Iowa Triumph Center. This contract has about a 20% increase primarily due to expanded and new space.
- ARC Marshall County. A new contract to provide \$5400 annually (paid at \$450/mth) for the Special Recreation program that they provide weekly.
- Region Six. This contract reflects no rate increase as per their request.

The Board determined that the CIR and HIRTA contracts should be acted upon separately as they may present a conflict of interest. Dawley moved, Behn seconded to approve the following FY 19 contracts: Berryhill Center, Capstone Behavioral Healthcare, Central Iowa Juvenile Detention Center, Central Iowa

Psychological Services, Friendship Ark, Inc., Grace C. Mae Advocate Center, House of Mercy, Mainstream Living, Midwest Counseling, NAMI Central Iowa, Orchard Place, Youth and Shelter Services, Inc., Center Associates, The Salvation Army, Mid-Iowa Triumph Center, Christian Opportunity Center, Brian Vold, Progress Industries, Region Six-PeopleRides, and ARC Marshall County. On a roll call vote all voted aye.

**Central Iowa Recovery FY 19 Contract.** Patten moved, Chitty seconded to approve the contract. On a roll call vote Clifton, Yordi, Behn, and Bailey abstained and Patten, Chitty, and Dawley voted aye. Motion carried.

**HIRTA FY 19 Contract.** Chitty moved, Behn seconded to approve the contract. On a roll call vote Yordi and Clifton abstained and all others voted aye. Motion carried.

### **Quality Assurance**

**Quarterly Reports.** Treibel-Leeds reviewed the 3<sup>rd</sup> quarter reports for the CICS Crisis Line, Integrated Telehealth Services, and the Transitional Living Centers. Calls to the crisis line increased dramatically in March to 157. Some of this was due to the addition of the mobile crisis service. ITS provided telehealth to an average of 25/month in jails and 125/month in hospital ERs. It was suggested that costs be added to the quarterly reports.

**Public Comment.** None.

**Next Meeting and Adjournment.** The next meeting will be June 28, 2018 at 1:00 at the Story County Administrative Building in Nevada. Chitty moved, Dawley seconded to adjourn. All voted aye.

Minutes respectfully submitted by Linn Adams.

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Linn Adams, Recording Secretary

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Doug Bailey, Board Chair