

**Central Iowa Community Services
Regional Board Meeting Minutes
March 22, 2018
Story County Administration Bldg., Nevada, Ia.**

Board Members Present: Hamilton-Doug Bailey, Story-Marty Chitty, Warren-Dean Yordi, Poweshiek-Diana Dawley, Marshall-Bill Patten, Jasper-Joe Brock, Madison-Phil Clifton, Hardin-BJ Hoffman (by phone), and Advisory Board Representatives Al Fagerlund and Terry Johnson.

Counties/Members Absent: Franklin and Boone Counties.

Others Present: Dawn Rudolph-Greene County Supervisor.

Administrative Team Present: Jody Eaton, Jill Eaton, Linn Adams, Betsy Stursma, Karla Webb, Patti Treibel-Leeds, Russell Wood, and John Grush.

Agenda and Minutes. Chair Bailey called the meeting to order. Yordi moved, Clifton seconded to approve the agenda. All voted aye. Patten moved, Dawley seconded to approve the minutes of the February 22, 2018 meeting. All voted aye.

Administration

Conflict of Interest. CEO Jody Eaton explained that there were no contracts on the agenda today that may be a conflict of interest. Board members were encouraged to use their discretion on other issues.

Statements of Understanding (SOU). SOUs were presented for staff changes in Story County, including a change of one employee from 50% to 75% of wages and benefits being regional and another for a new Service Coordinator at 75% regional. Patten moved, Brock seconded to approve the two SOUs. On a roll call vote all voted aye.

MCO Memorandums of Understanding. Jody Eaton reviewed an MOU with Amerigroup Iowa, Inc. and another with United Healthcare Community Plan of Iowa. The MOUs, including regional and MCO responsibilities and ways the region will work with the MCOs, are a result of requirements in SF 504 that passed last year. Dawley moved, Yordi seconded to approve both MOUs. On a roll call vote all voted aye.

FY 19 Contract Template. Jody Eaton presented the revised contract template with recommendations of the regional attorney and the Administrative Team. Brock moved, Clifton seconded to approve the template for the FY 19 contracts. On a roll call vote all voted aye.

Open Minds Conference. Grush and Webb provided a powerpoint presentation of the value based contracting conference they recently attended.

Finance

Claims. Clifton moved, Yordi seconded to approve the February 27 and March 13, 2018 claims reports. On a roll call vote all voted aye.

Finance-February Financial Report. Jill Eaton reviewed the expenditures for February and year to date. February expenses were \$777,684.69 and year-to-date expenses as of February 28 were \$6,509,982.20 (41.4% of budget).

Planning

Transitional Living Center RFP Update. Wood reported that a total of 3 proposals were received (2 for Boone site and 1 for Marshall). The proposals are being reviewed and the Administrative Team will bring recommendations back to the Board.

Individualized Placement and Support (IPS). Wood reviewed the evidence-based IPS model for helping individuals become employed. CICS has been meeting with two other regions to pilot the IPS model. A proposal was presented for training and consultation with Claire Courtney and Kari Lleva. The proposal covers the balance of FY 18 and all of FY 19. The cost for each region if three regions participate is \$13,307. The cost if two regions participate is \$15,080 each. The pilot in CICS region will be with NIVC and cover Hardin, Franklin, and Hamilton Counties. Brock moved, Yordi seconded to approve the proposal presented. On a roll call vote all voted aye.

Operations

FY 19 Annual Service and Budget Plan. Webb reviewed a summary of the ASBP including access points, budget, service development and expansions, and other areas. The ASBP must be submitted to the State by April 1 annually. Chitty moved, Patten seconded to approve the Plan. On a roll call all voted aye.

ASSET Volunteers. The three-year terms of the three individuals representing CICS on the Story County ASSET Board expired at end of February. Yordi moved, Chitty seconded to reappoint Melanie Stall, Judy Meierkord, and Matthew Soderstrum to three year terms commencing March 1, 2018. On a roll call vote all voted aye.

Warren County Drop In Center. Stursma reviewed a draft RFP to ask for proposals for development of a center in Warren. It appears there are several providers interested in providing this service. Dawley moved, Chitty seconded to approve the RFP for the project. On a roll call vote all voted aye.

Quality Assurance

Quarterly Reports. Treibel-Leeds presented the reports (October-December, 2017) for the Integrated Telehealth Services and the Crisis Line utilization. Telehealth is now being utilized in all jails and hospital emergency departments in CICS. She also provided information regarding the TLC utilization.

Trainings. Treibel-Leeds reviewed the recent CIT Training that was sponsored by CICS for law enforcement. 28 participated in the week-long officer training that was coordinated with NAMI Central Iowa. She also reported on C3 De-escalation training that will be available and Mental Health First Aide. Treibel-Leeds recently completed additional certification to provide MHFA for children. Contact her to scheduled trainings.

Public Comment. None.

Next Meeting and Adjournment. The next meeting will be April 26, 2018 at 1:00 at the Story County Administrative Building in Nevada. Chitty moved, Dawley seconded to adjourn. All voted aye.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Doug Bailey, Board Chair