

**Central Iowa Community Services  
Regional Board Meeting Minutes  
September 28, 2017  
Story County Administration Bldg., Nevada, Ia.**

**Board Members Present:** Hamilton-Doug Bailey, Story-Marty Chitty, Warren-Dean Yordi, Madison-Phil Clifton, Hardin-BJ Hoffman, Poweshiek-Larry Wilson, Boone-Chad Behn, Franklin-Mike Nolte, and Advisory Board Representative Terry Johnson.

**Counties/Members Absent:** Marshall, Jasper, and Advisory Board Representative Al Fagerlund.

**Others Present:** Terri Kuntz.

**Administrative Team Present:** Jody Eaton, Jill Eaton, Linn Adams, Patti Treibel-Leeds, Betsy Stursma, Russell Wood. Absent: John Grush, Karla Webb.

**Call to Order, Agenda, and Minutes.** Yordi moved, Wilson seconded to approve the agenda. All voted aye. Clifton moved, Yordi seconded to approve the minutes of the August 17, 2017 meeting. All voted aye.

#### **Administration**

**Conflict of Interest.** Jody Eaton reviewed potential conflict of interests during today's agenda, as contracts for LSI and YSS will be voted on.

**SF504 Workgroup, Strategic Planning, and Community Services Plan.** Jody Eaton reported on the three meetings of the workgroup. 34 individuals participated in the process with broad representation. All workgroup information will be compiled and a report will be sent out. The Administrative Team will have a 1 ½ day planning session next week. Bailey and Chitty will attend as Board representatives. Others are also welcome. By October 16<sup>th</sup> a Community Services Plan must be submitted to the state. There is a template format to be used for the report. The CEO and Finance Officer are compiling information about the implications of the legislation and impact on levies etc. The CICS Finance Committee will also be involved. The draft report will be sent out to Board for review. If no formal action is needed Board members will just be asked to comment. If formal approval of the Board is needed it will be determined how we can do that to comply with the Bylaws and Open Meetings law.

#### **Finance**

**Claims.** Hoffman moved, Clifton seconded to approve the CICS claims that were paid on August 15, August 29, and September 12. On a roll call vote all voted aye.

**Financial Reports.** Jill Eaton reviewed the financial reports for July, 2017 and August, 2017. FY 17 expenditures at end of August were \$1,494,755.86.

#### **Operations**

**Provider Contracts.** Jill Eaton reviewed two FY 18 contract amendments for LSI (adding a daily SCL rate) and YSS (adding group and family therapy rates). Wilson moved, Chitty seconded to approve both contract amendments. On a roll call vote all voted aye.

#### **Service Coordination**

**FY 17 Annual Report.** Stursma and Adams presented the FY 17 Service Coordination Annual Report. Report information included: staffing, applications, consumers served, RCF and MHI clients, assessments,

waiting list individuals served and dollars expended, SOAR, Transitional Living Center data, Crisis Stabilization data, training, and Exceptions to Policy issued.

**Quality Assurance**

**Tele-Psych and Crisis Line.** Treibel-Leeds provided data showing utilization the past three months. She also presented the Integrated Telehealth Services Utilization Report and Foundation 2 Crisis Line Utilization Report for FY 17.

**Training.** Treibel-Leeds presented her FY 17 Annual Report for training in CICS.

**Public Comment.** There was no public comment.

**Other Business.** Wood reported that two proposals were received and are being reviewed for the Mobile Crisis RFP. Chitty and Wood reported on a proposal from MGMC for a Crisis/TLC program. Hoffman reported on Access, Inc. meeting. Adams reported that Eyerly Ball was approved for a grant for start-up costs for an ACT in Story County.

**Next Meeting and Adjournment.** The next meeting will be October 26, 2017 at 1:00 at the Story County Administrative Building in Nevada. With no further business the Chair adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

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Linn Adams, Recording Secretary

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Doug Bailey, Board Chair