

**Central Iowa Community Services  
Regional Board Meeting Minutes  
July 27, 2017  
Story County Administration Bldg., Nevada, Ia.**

**Board Members Present:** Franklin-Mike Nolte, Story-Marty Chitty, Warren-Dean Yordi, Poweshiek-Larry Wilson, Hamilton-Doug Bailey (Chair), Madison-Phil Clifton, Boone-Chad Behn, and Advisory Board Representative Al Fagerlund.

**Counties/Members Absent:** Hardin, Marshall, Jasper, and Advisory Board Representative Terry Johnson.

**Others Present:** Fiscal Agent-Heidi Burhans, Terri Kuntz, Tim Rogers.

**Administrative Team Present:** Linn Adams, Betsy Stursma, Russell Wood, Patti Treibel-Leeds, John Grush, and Karla Webb. Absent: Jill Eaton and Jody Eaton.

**Call to Order.** Chair Bailey called the meeting to order.

**Agenda and Minutes.** Wilson moved, Yordi seconded to approve the agenda with the following revisions: add 6/28/17 Claims Report-action, add FY 18/19 ASSET Funding Priorities-action, and add Children's Well-Being Collaborative RFP-informational. All voted aye. Clifton moved, Yordi seconded to approve the minutes of the June 22, 2017, meeting. All voted aye.

#### **Administration**

**Conflict of Interest.** Linn Adams reviewed potential conflict of interests during today's agenda, as contracts for LSI, Mid-Iowa Triumph Center, Mary Greeley Medical Center (MGMC), and Van Deist Medical Center, will be considered.

**Review of Previous Action/Election of Vice Chair.** After review of Chapter 21 Open Meetings Laws, Wilson moved, Clifton seconded to rescind the action of the election of the vice-chair on 6/22/17. On a roll call vote, all voted aye.

Nolte moved, Yordi seconded to cast a unanimous vote for Chitty for the vice-chair position. On a roll call vote, all voted aye.

**Statements of Understanding (SOUs).** Chitty moved, Yordi seconded to approve the SOUs for FY17 for positions/individuals from Jasper, Boone, Franklin, Hardin, Warren, and Story Counties that are paid from regional funds. On a roll call vote, all voted aye.

**SF504 Workgroup.** Linn Adams and Betsy Stursma reported on the Senate File (SF) 504 Workgroup meeting that was held Monday, July 24, 2017, at the Story County Administration Building. The next two meetings will be held August 28, 2017, and September 25, 2017, if anyone is interested in attending.

**Making a Difference.** Tim Rogers, guest, presented on his attendance at the Empowerment Conference and the Friendship Club in Hardin County.

#### **Finance**

**Claims.** Wilson moved, Yordi seconded to approve the CICS claims that were paid on June 20, June 28, and July 18. On a roll call vote all voted aye.

**June 2017 Financial Report.** The June 2017 financial report was presented and reviewed. The expenditures for June were \$998,438.51 and the year-to-date expenditures were \$14.2M, with \$5M of

those expenditures being the money sent to the regional fund from each member County. Therefore, the actual expenditures paid out were \$9.2 million, which was 58.9% of the budget.

**Fiscal Agent Report (Audit).** Burhans presented the Audit Report for FY 16. She noted that all of the county audits have to be completed before the regional audit can be completed. It was noted there was one finding on page 25. Burhans reported this is because the reconciliation utilizing the CSN system was not completed in FY16, as it was always planned to be a two-phase process. Burhans pointed out that this is what the response indicated and it was accepted.

### **Operations**

**Provider Contracts.** Webb presented information contracts including: changes to the Mid-Iowa Triumph Center contract to add the Emergency Assistance for Basic Needs service, adding respite and school-based mental health to the LSI contract, completing the FY18 contract for Mary Greeley Medical Center, and the FY18 contract for Hamilton County/Van Deist Medical Center. The list of contracts was reviewed to determine which there may be a conflict of interest. Yordi moved, Chitty seconded to approve the contracts as presented. On a roll call vote, all voted aye.

**ASSET.** Webb reviewed proposed CICS Funding Priorities for FY 18/19 to be presented as part of the ASSET process. They remain the same from the last two years, but there is a potential for changes in the future after the Workgroup and Strategic plan are completed. Clifton moved, Yordi seconded to approve the priorities as presented. On a roll call vote, all voted aye.

### **Planning**

**Mobile Response Request for Proposal (RFP).** Wood presented a request for proposal seeking one provider to provide mobile response to the entire CICS region. The Administrative team will review the proposals and bring it back to the Governing Board for approval of a contract. The RFP does not commit CICS to accept any of the proposals. Nolte moved, Yordi seconded to go forward with the request for proposal for mobile response. On a roll call vote, all voted aye.

**Children's Well-Being Collaborative RFP.** Grush presented information regarding a request for proposal from the State for three \$100,000 grants to focus on children's services. YSS is applying for the grant and have requested CICS to be a part of the application submission with a letter of support.

### **Quality Assurance**

**Program Reports.** Treibel-Leeds reviewed reports for the tele psychiatry services and the CICS crisis line.

### **Advisory Board Report**

Fagerland reported he was unable to attend the last meeting. It was reported Terry Johnson will be the provider representative from the Advisory Board on the Governing Board for the next three years.

### **County Updates**

Treibel-Leeds informed Board of upcoming Mental Health First Aid and Trauma Informed Care trainings and encouraged participation of county staff in addition to CICS staff.

Burhans reported on mobile application that she was informed about at the NaCo Conference. There was discussion of potential use of such an application in CICS along with discussion of the Stepping Up Initiative.

**Public Comment**

None.

**Next Meeting and Adjournment.** The next meeting will be August 17, 2017 at 1:00 at the Story County Administrative Building in Nevada. With no further business the Chair adjourned the meeting.

Minutes respectfully submitted by Betsy Stursma.

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Betsy Stursma, Recording Secretary

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Doug Bailey, Board Chair