

**Central Iowa Community Services
Regional Board Meeting Minutes
August 25, 2016
Story County Administration Bldg., Nevada, Ia.**

Board Members Present: Franklin-Mike Nolte, Story-Wayne Clinton, Warren-Dean Yordi, Poweshiek-Larry Wilson, Hardin-Ronn Rickels, Hamilton-Doug Bailey, Boone-Tom Foster, Marshall-Bill Patten (by phone) and Advisory Board Representative Sherry Becker.

Counties/Members Absent: Jasper-Joe Brock, Madison-Phil Clifton and Advisory Board Rep. Al Fagerlund.

Others Present: Fiscal Agent-Heidi Burhans, Terri Kuntz, Deb Schildroth, Jim Paprocki, Alissa Wignall, Lauris Olson.

Administrative Team Present: Jody Eaton, Linn Adams, Jill Eaton, Betsy Stursma, Russell Wood, Patti Treibel-Leeds, John Grush and Karla Webb.

Call to Order. Chair Nolte called the meeting to order. Nolte noted that items needing formal action would be addressed first on the agenda.

Agenda and Minutes. Clinton moved, Yordi seconded to approve the agenda. All voted aye. Wilson moved, Rickels seconded to approve the minutes of the July 28, 2016 meeting. All voted aye.

Administration

Employment Committee Recommendation. Nolte and Jody Eaton provided a summary of the recent meeting of the committee. Nolte reviewed the 3 options as listed on the agenda for moving forward on a wage policy for the region, including:

1. Developing a standard pay matrix that could be voluntarily adopted by counties
2. Setting the maximum contribution for each position (county remains in control of the employee wages and FTE status)
3. Continue to allow counties to set wages, administrative team sets maximum hours needed (current process).

Nolte, Foster, and Patten, as Board representatives on the committee shared their preference for Option 2. Each Board member was asked for comments. It was noted that Option 2 was compromise between doing nothing and having CICS employees employed by an outside entity. Wilson moved, Clinton seconded to authorize the Employment Committee to proceed with Option 2. On a roll call all voted aye.

Statements of Understanding. Bailey moved, Yordi seconded to approve SOUs for Staci Shugar in Story County and Kelly Gehrke in Marshall County for 100% regional FTEs to replace open positions. On a roll call vote all voted aye.

Finance

Claims. Foster moved, Wilson seconded to approve claims paid on 8/2/16 totalling \$222,105.29 and 8/16/16 totaling \$210,360.88. On a roll call vote all voted aye.

Operations

FY 17 Provider Contracts. Clinton moved, Bailey seconded to approve FY 17 contracts with Mason City Clinic for crisis therapy appointments and with MIW for supported employment. On a roll call vote all voted aye. Bailey moved, Yordi seconded to approve the FY 17 contract with Genesis for supported employment. On a roll call vote Foster abstained and all others voted aye.

Trilix Contract. Wood reported that the contract to engage was reviewed by the Administrative Team and by the CICS attorney. If approved a Committee of the Administrative Team will meet with Trilix on specific projects and a Statement of Work will be reviewed by the Administrative Team for each project. Approval authority of each SOW would rest with the CEO. The CEO can, at their discretion, bring SOWs to the full Board. Yordi moved, Wilson seconded to approve the contract. On a roll call vote all voted aye.

Supported Employment Grant Update. Due to changes by the State in the way Supported Employment is funded there is a proposed change in the contracts with the 4 agencies providing Supported Employment in the region. The proposed Attachment A amendments to the contracts of Progress Industries, NIVC, Genesis, and MIW will provide them a monthly reimbursement amount. The amount is based on 60% of their approved FY 17 budget. This payment is in addition to any payment for individuals funded through CICS funding authorizations. Wilson moved, Bailey seconded to approve the contract amendments for NIVC, Progress Industries, and MIW. On a roll call vote all voted aye. Wilson moved, Yordi seconded to approve the contract amendment for Genesis. On a roll call vote foster abstained and all others voted aye.

At this point Patten left the meeting which resulted in no longer having a quorum present. The balance of the meeting was informational.

Administration

Jody Eaton reviewed the CICS vision statement and also items included in the Administrative Report.

Projects/Programs Making a Difference. Treibel-Leeds provided information about the new Jail Diversion and Alternatives project being established for Hamilton, Boone, Hardin, and Franklin County. An intensive case manager has been hired who will be employed by Friends Forever and be based in Webster City. He will begin work around October 1st.

ICAP Loss Control. Jody Eaton reported that she met with ICAP and all looks good for CICS.

Draft Accrual Information. DHS required regions to submit accrual data prior to the completion of each county's accrual report. A draft of preliminary figures for CICS was shared.

Finance

July Financial Report. Jill Eaton reviewed the report showing expenditures of \$648,289.05 for July. Burhans reported July revenues of \$3,336,698 with apx. \$3,334,000 of that amount received from county contributions to CICS.

Planning

Transitional Centers. Wood reported that proposals were received for two of the three locations in the RFP for 4 bed transitional centers. Capstone submitted a proposal for the Newton site and Eyerly Ball for the Indianola site. No proposal was received for the Iowa Falls site however providers will be approached about this. Estimated cost will be \$200 to \$250 per day per client. Once contracts are ready they will be brought to the Board for approval.

Coordination

Service Coordination Update. Stursma and Adams provided an update of Specialists activities and efforts to assist individuals from moving from congregate institutional settings.

Quality Assurance

Reports. Treibel-Leeds provided a monthly update on the utilization of the CICS Crisis Line and the telehealth services provided by Integrated Telehealth Partners in the region.

Training. Over 400 have registered for the 5 Star training on September 15 and 16. Board members are encouraged to attend.

CICS Advisory Board. Nothing to report.

County Updates. Foster reported on a legislative meeting next Monday to review Medicaid modernization.

Public Comment. None.

Next Meeting. September 22, 2016 at 1:00 at Story County Administrative Building in Nevada.

With no further business the Chair adjourned the meeting.

Linn Adams, Recording Secretary

Mike Nolte, Board Chair