

**Central Iowa Community Services
Regional Board Meeting Minutes
April 27, 2015 1:00 p.m.
Story County Administrative Building, Nevada, IA**

Board Members Present: Boone-Tom Foster; Hamilton-Doug Bailey; Story-Wayne Clinton; Hardin-Ronn Rickels; Warren-Dean Yordi; Poweshiek-Larry Wilson; Marshall-Bill Patten; Madison-Phil Clifton; Advisory Board Reps.-Al Fagerlund and Pam Herrema. **Counties/Members Absent:** Franklin and Jasper. **Others Present:** Karla Webb, Doug Wilson, David Gion, Kristi Mann, Dave Wells, Heidi Burhans, Jim Paprocki.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel, Deb Schildroth, Betsy Stursma, Jill Eaton, Russell Wood, and John Grush.

Call to Order: Chair Clinton called meeting to order.

Agenda and Minutes: Clinton asked for addition to agenda to add “County Hospital Contracts for Telehealth” to the agenda under Operations. Foster moved, Bailey seconded to approve the agenda with the addition. All voted aye. Clifton moved, Rickels seconded to approve the minutes of the March 23, 2015 meeting. All voted aye.

Administration

CEO Jody Eaton provided an update of regional activities including meetings with Managed Care Organizations (MCO) to explore collaborative ideas and upcoming issues the Board will be addressing including FY 16 liability insurance, agreement with Lifelong Links, and MH Advocate arrangements to comply with legislative action.

Conflict of Interest: The proposed Conflict of Interest Policy and form were reviewed. Wilson moved, Bailey seconded to approve the policy. All voted aye. Board members will complete the COI form and return form to Adams.

Meeting Date/Time: The Board reviewed a request from the Franklin County Board of Supervisors to move the regular meeting date due to conflicts with their board meeting schedule. Following discussion, Yordi moved, Rickels seconded to move the meetings to the 4th Thursday of the month at 1:00 p.m. beginning in May. All voted aye. Next meeting will be May 28, 2015.

Finance

March Financials: Burhans, fiscal agent for CICS, reported regional expenditures of \$677,083 through March 31, 2015.

Funding Request Hamilton County: Bailey requested reconsideration of previous Administrative Team action to deny a request from Hamilton County for \$76,446 for cash flow due to their Friends Forever program being moved from the MHDD Fund to General Fund. Following discussion, Foster moved, Patten seconded to table any action to allow the Administrative Team to review additional information and bring back a recommendation to the May meeting. Bailey abstained. All others voted aye.

Operations

FY 16 Contract Template: Proposed changes adding outcome language were reviewed. Wilson moved, Bailey seconded to approve the revised template for FY 16. All voted aye.

Contracts and Amendments: Following review, Bailey moved, Foster seconded to approve the following contracts and amendments with all members voting aye:

- Amendment to CIRSI FY 15 contract to include rate for extended day service
- NAMI Iowa for period May 1, 2015 to April 30, 2016 for up to \$10,000 to provide training of 20 individuals for the Family-to-Family program
- FY 15 contract with Pathways Behavioral Services dba Integrated Telehealth Partners (ITP) to fund telehealth services in jails and emergency rooms throughout CICS region.

ITP/Hospital Contracts: Schildroth reported that Boone and Madison hospitals have asked that CICS sign a statement in the contract between ITP and the hospital stating that CICS is funding the telehealth services in the contract. Wilson moved, Yordi seconded to authorize the Chair to sign the Boone and Madison hospital agreements and any other like agreements for other hospitals. All voted aye.

Planning

Supported Employment for Hamilton Co.: Wood reported that NIVC/Job Link is willing to expand their services to provide Supported Employment services under the RFP grant in Hamilton County in addition to Hardin and Franklin. Following review, Clifton moved, Rickels seconded to approve the amended FY 15 contract with NIVC to include Hamilton County. All voted aye.

Compliance

HIPAA: Grush explained the requirement for a regional CICS policy for compliance with the Health Insurance Portability and Accountability Act (HIPAA). Patten moved, Wilson seconded to designate John Grush and Russell Wood as Privacy and Security Officers in the CICS HIPAA Policies and Procedures. All voted aye. Foster then moved, Yordi seconded to approve the CICS Policies and Procedures. All voted aye.

CIJDC Transportation: Grush reported that legislation is still pending related to entities/persons other than Sheriff and Deputies transporting under 229 orders, however, ISAC has indicated that it is appropriate. Further action will be discussed next month.

Outcomes: Grush reported that representatives have been meeting with the Iowa providers association to establish an outcome data collection model that will meet the state requirements. The collection is scheduled to start October 1, 2015 and it is hoped that these outcome measures can be coordinated with the new MCOs that are approved.

Coordination

Training and Coordination: Treibel reported that Coordination Officers and Service Coordination staff are participating in training to be certified as Options Counselors. Stursma reported on staff training being provided to standardize practice throughout CICS region for service coordination.

Exceptions to Policy/Appeals: Adams provided a summary of the two Exceptions to Policy requests and one Appeal that CICS has received so far.

Legislative Activities: Schildroth and Wood provided updates on legislative issues. HF 468, moving the MH Advocates to county employment, has been approved and signed by the Governor. State administrative rules will be written as part of this legislation. There was also review of pending legislation regarding language clean-up, transportation, a hospital bed tracking system, and MHDD state funding.

Regional Advisory Board: Nothing to report. Next meeting is scheduled in June.

County Updates: Story County reported that Optimae officially takes over from SCCL on May 1. Most staff positions have been hired.

Adjournment: Bailey moved, Patten seconded to adjourn. All voted aye. The Chair adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Wayne Clinton, Chair