

Central Iowa Community Services

Meeting of the Regional Board

February 23, 2105

Monday, February 23, 2015 the Central Iowa Community Services Governing Board met at 1:00 p.m. at Story County Administrative Building public meeting room.

County Board Members Present:

Boone	Tom Foster	Marshall	Bill Patten
Franklin	Mike Nolte	Poweshiek	Larry Wilson
Hamilton	Doug Bailey	Story	Paul Toot
Hardin	Ronn Rickels	Warren	Dean Yordi
Jasper	Joe Brock	Advisory	Al Fagerlund
Madison	Phil Clifton		Pam Herrema

Others Present: Bill Dodd, Meghan Foster, Gary Rasmussen, Teri Kuntz, Michelle Van Maaren, Bill Vaughn, Karla Webb, Chris Sorenson, Heidi Burhans, Alisa Wignall

Administrative Team Present: Deb Schildroth, Jody Eaton, Jill Eaton, Betsy Stursma, Patti Treibel, Russell Wood, Linn Adams, John Grush

Call to Order: The meeting was called to order by Vice Chair, Mike Nolte.

Agenda: Motion by Yordi, second by Foster to approve the agenda. Motion carried unanimously. Motion by Brock, second by Rickels to approve the minutes. Motion carried unanimously.

Appointment of CEO:

The Administrative Team recommended Jody Eaton as Chair/CEO and Linn Adams, Vice Chair and Governing Board Secretary. Motion by Wilson, second by Bailey to accept the recommendation. Motion carried unanimously on a roll call vote.

Committee Reports:

County Enterprise Services

Story County Community Life: Discussion was held regarding the benefits of moving the transition start date for Optimae LifeServices to begin providing services. The Administrative Team recommends May 1, 2015 as the effective transition date. Motion by Brock, second by Wilson to approve the recommendation. Motion approved unanimously on a roll call vote.

Discussion was held regarding the process of an alternative use of retention funds previously approved but no longer needed that could assist with the transition of employees and clients to the new provider. Transition funds were not included in the retention agreement so the obligations are met when transition takes place. The Administrative Team recommendation is to direct the administrative staff to negotiate an agreement between CICS and Optimae LifeServices for employees who transfer employment to Optimae Life Services.

Motion by Bailey, second by Yordi to direct the administrative staff to enter into negotiations with Optimae LifeServices for employee transfer incentives. Motion carried on a roll call vote 9-1, Wilson voting no.

Finance:

December Financials: Finance Officer Jill Eaton reported expenditures from all funds showed expenditures of \$537,452.

Amendment for fund balance: Eaton reminded counties that they would need to prepare a budget amendment prior to the end of FY 15 to transfer county fund balance to pooled funds.

Contracting:

Adams reported the following contract amendments:

Capstone Behavioral addition of clubhouse and community support.

Friends Forever addition of payee service, transportation services and drop in for costs not captured by other sources.

Central Iowa Juvenile Detention addition of supervision when not transporting.

Genesis addition of day habilitation.

Motion by Wilson, second by Foster to approve the contract amendments. Motion approved unanimously on a roll call vote.

Operations:

Jody Eaton reported the region-wide training on the Policies and Procedure Manual with 25 staff from 10 counties. The training is geared toward local staff on the process of getting individuals into services. Service coordination staff training will continue through the Coordination Officers to standardize the processes of eligibility, focus on getting individuals into services quickly and standardize staff training requirements.

SharePoint: Eaton reported CICS has 67 employees located in 10 county offices using the office 365/SharePoint. This technology will assist us in communicating and coordination while allowing users to remain part of their own county system. Office 365 is a subscription service that combines Microsoft Exchange online, SharePoint online, Lync Online and Microsoft Web Apps. We continue to use the software we have been using for years. Another benefit of accessing centrally located data is that you always have a single source. If we make a change to a document in one location, others view the file and see the most up-to-date document. There is also a public website. Eaton will send out the address.

Annual Service and Budget Plan: Draft of the FY 16 Annual Service and Budget Plan was provided for review. This document will be on the agenda in March and is due to the State by April 1.

Planning and Development:

Wood reported looking at gaps in service and focusing on core, then core plus- crisis, and other services. Wood explained we are required to provide core services in all areas meeting access standards prior to moving to crisis services.

Supported Employment RFP: Wood reported a provider for Hamilton County has been identified and contract negotiations are underway. All counties will be covered under the SE program once this is completed. Supported Employment is a core service.

Compliance:

Grush reported he met with CIJD to discuss protocol that can be used with all county transport and a MOU for liability that will be developed.

Service Coordination:

A meeting was held with service coordination staff and another training will be held March 6. The staff is beginning to track information to document local office activity and time to service.

Other Reports

Regional Job Functions:

Regional job functions will be changing some due to staff changes. Service Coordination staff and support staff jobs are changing as well with the changeover to centralized claims. Additional job duties may be assigned to local staff and oversight for those functions will be provided by the administrative staff assigned.

Legislative Activity:

A bill that gives the Mental Health Advocate responsibility to the counties. The bill is gaining momentum. HSB 1182 Cleanup bill removing reference to CPC and county boards to updated language. HF251 allows contract with other transportation in regards to MH commitment transports. Appropriations- Governor's proposal is for no equalization and redistribute SPP and funds that previously went to Mental Health Centers to regions. Funding solution expires June 30, 2016, there is not permanent funding solution. A group is working on a permanent solution to propose and it will be presented at Spring School.

Iowa High Quality Managed Care: RFP includes all Medicaid services. There will be 2 to 4 Managed Care Organizations (MCO) selected statewide. Proposals due March 11, 2015, implementation is January 2016. Concerns for CICS counties include case management. Community Services Affiliate is looking at what needs to be done to be in a position to sub-contract with MCOs to provide community based care coordination.

Regional Advisory: Next meeting is March 10, 2015, at Story County Community Life.

Public comment: Bill Vaughn informed that Iowa Association of Community Providers has met with MCOs to discuss the RFP. MCOs are beginning to reach out to Regional CEOs to partner with regions.

Meeting adjourned.

Next Meeting March 23, 2015.

Minutes respectfully submitted by Jody Eaton.

Jody Eaton, Recording Secretary

Wayne Clinton, Chairman