

**Central Iowa Community Services
Regional Board Meeting Minutes
November 16, 2015 1:00 p.m.
Story County Human Services, Ames**

Board Members Present: Franklin-Mike Nolte (by phone); Story-Wayne Clinton; Hardin-Ronn Rickels; Warren-Dean Yordi (by phone); Poweshiek-Larry Wilson (by phone); Marshall-Bill Patten (by phone); Hamilton-Doug Bailey (by phone); Boone-Tom Foster (by phone); Jasper-Joe Brock (by phone); Advisory Board Reps.-Al Fagerlund (by phone).

Counties/Members Absent: Advisory Board Rep.-Pam Herrema.

Others Present: Alisa Wignall and Deb Schildroth.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel (by phone), Karla Webb, Betsy Stursma (by phone), Jill Eaton, Russell Wood (by phone), and John Grush.

Call to Order. Chair Nolte called the meeting to order.

Agenda and Minutes. Brock moved, Yordi seconded to approve the agenda. All voted aye. Foster moved, Clinton seconded to approve the minutes of the October 22, 2015 meeting. All voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed contracts and other issues on the agenda today that may present a conflict of interest to Board members. Members are asked to abstain voting if a conflict is possible.

Finance

Claims. Following review, Patten moved, Rickels seconded to approve service claims paid for October 27th (\$239,445.03) and November 10th (\$105,357.27) by CICS. All voted aye on a roll call vote.

Operations

FY 15 Annual Report. Eaton reported on two revisions that will need to be made to the draft document that was sent out for review. On page 18, the providers listed in the box for "Permanent Supported Housing" should be listed in the above box for "Illness Management and Recovery." In addition, the revenue reflected on page 27 will need to be adjusted slightly when final figures are received from County Auditors. Webb reviewed each section of the report. Clinton asked that the heading on page 27 be clarified to reflect "funds returned" by counties. Following review, Clinton moved, Brock seconded to approve the Annual Report with the noted changes. All voted aye on a roll call vote. The report must be submitted to DHS by December 1st.

FY 16 Contracts.

- **Franklin County Home Care.** Webb reviewed the proposed contract for homemaker services. Yordi moved, Bailey seconded to approve the contract. Nolte abstained and all others voted aye on a roll call vote.

Planning

Region Program Management Staff Position. Wood reviewed a proposal to add a new support staff position of program management. The job duties were reviewed. There were comments regarding the hiring process required for some counties and the issue of collective bargaining units was addressed. The Story County Human Resource Director reviewed the process required for new positions and hiring in Story County. Jody Eaton explained that counties will need to follow their hiring practices for the new position. If added position is approved, Administrative Team will work on details and CEO will appoint a hiring committee and a SOU will be brought back to the Governing Board for approval. A job description will be developed. Salary is to be determined. The position will work with the Administrative Team under the direction of the CEO. Following discussion, Wilson moved, Clinton seconded to approve the Regional Support Staff Position for Program Management. All voted aye on a roll call vote.

Public Comment. None.

Next Meeting and Adjournment. December 17, 2015, at 1:00 p.m. at the Story County Administration Building in Nevada. Following the meeting at 2:30 the Board will meet with area legislators. Board members are encouraged to invite their legislators. With no further business Chair Nolte adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Mike Nolte, Board Chair